ROARING AGENTS

Weekly Planning Sheet

WEEK OF

Plan the week's priorities before Monday starts.

Where this week fits

This month's focus

My lead gen paths

Top 3 priorities

If these three get done, the week was a win.

1.

2.

3.

My numbers

Tally each day. Your real numbers beat anyone's averages.

THE WORK	GOAL	MON	TUE	WED	THU	FRI	SAT	SUN	TOTAL
People talked to									
Appointments set									
Appointments held									
Contracts written									
Hours on lead generation									

The week at a glance

Block lead gen time first, then build the rest around it.

	MON	TUE	WED	THU	FRI	SAT	SUN
Lead gen time							
Appointments							
Must do							

People to follow up with

Name and the next step.

End of week check-in

Five minutes on Friday.

Win of the week

What got in the way

One change for next week